

Dutch School for Classical Shiatsu

Regulations and Conditions for Students and Clients

Monday, 10 October 2011

Article 1 - General

- a. The Nederlandse School voor Klassieke Shiatsu, hereafter N.S.K.S., provides courses, workshops, trainings and the 4 year HBO professional education to become a Shiatsu Therapist. These general conditions are applicable to all offers and agreements made by the N.S.K.S. and the provided courses, workshops, trainings and educations resulting thereof.
- b. The general conditions are applicable to all participants, hereafter students, to one of the provided services.

Article 2 - Provisions education

- a. Admission requirements: Admission requirements for students of the N.S.K.S. for the various levels of the professional education:

Level 1:

There are no specific admission requirements for this level; perseverance and interest are enough. The exam can be taken after completing al 6 lesson weekends. If the exam is passed with a positive result and the student has attended 5 diagnose evenings, a certificate will be handed out.

Level 2:

The exam can be taken after completing al 6 lesson weekends. If the exam is passed with a positive result and the student has attended 5 diagnose evenings, a certificate will be handed out.

Level 3:

The exam can be taken after completing all 6 lesson weekends.

Requirements to the 3th level certificate:

- The student has to provide proof of at least 200 practice hours that he or she has made during the education. If the exam is passed with a positive result, the 200 practice hours are provided and the student has attended 5 diagnose evenings a certificate will be handed out.

Level 4:

The exam can be taken after completing all 6 lesson weekends.

Flow in

For students from outside the NSKS it is possible to stream in, in the education. After providing already obtained certificates, diplomas or experience, a placement in the education will be advised. All this will be handled in a personal consultation with the new student.

Exams

Each student who wants to participate in an exam has to submit the applicable exam form to the secretary's office, no later than one month in advance of the exam date. The payment of the exam fee will have to be made to the applicable account, no later than one month in advance of the exam date.

- b. Modules:

In order to obtain the full diploma, it is mandatory for each student to participate in the following components:

- Four education years, 24 weekends
- Four exams
- A minimum of 20 diagnose evenings (or 4 full weekend diagnosis seminars)
- One meridian Seminar
- One week Seminar in Lunteren
- One moxa day
- Medicinal / Macrobiotics seminar K. Onishi
- Medicinal base knowledge HBO-level (external)*

*If a student has already obtained medicinal base knowledge in an previously followed education (for example sports massage or nurse) no extra course will need to be taken. The N.S.K.S will require a copy of the obtained certificate and or diploma. If the exam is passed with a positive result and stated requirements are met, the student will receive the diploma and will then be a qualified Shiatsu Therapist.

- c. Not attended lessons:

- In all cases the secretary's office must be consulted; non-attendance of lessons should be an exception.
- Missing lessons will lead to not being able to attend the exam of the level which is followed.
- Catching up missed parts of the day or weekends can only be attended if the concerned weekend has less than 18 students attending. (level one has a maximum of 20).
- If missing a part of the day or weekend due to illness or other pressing business isn't reported in advance, the right to catch up the missed part of the day or weekend in another lesson weekend will expire.
- It is not permitted to catch up a missed part of the day or weekend without consulting the secretary's office upfront. If a student is still present, the school reserves the right to deny access to the lesson.

- d. Remaining provisions education:

- Students who have certain illnesses or other physical or mental handicaps will need to announce this to the school at the start of the education.

Dutch School for Classical Shiatsu Regulations and Conditions for Students and Clients

- Per school year a minimum of 12 students and a maximum of 18 students is applicable, with exception of level 1 where a maximum of 20 students is applicable.
- The school reserves the right to deny access to the school to students who disrupt lessons, and/or view the school as a source of students and or clients. The already paid tuition will not be refunded.
- The N.S.K.S will not provide copies of diplomas and or certificates after these are issued.
- It is possible for students to attend extra lessons, if space is available. Students, who have not attended the weekends before, will be given precedence to students who already attended the weekend.
- The total number of diagnose evenings which have to be attended in order to obtain the diploma is 20. Students, who flow in, in level 2, need to comply to this as well.

Article 3 - (lesson) materials

- Books and other material which have to be purchased are for the expense of the student.
- The N.S.K.S. has copyright on the provided teaching materials. Copying on behalf of third parties is not permitted.
- Upon subscription the student will automatically receive the N.S.K.S. newsletter per email. If this is not desired, the student is required to indicate this in writing.

Article 4 - Modular studying

The N.S.K.S. offers students the opportunity to study in modules. Students and therapists from outside the school can sign up for all weekends of the diploma course, seminars and courses.

Article 5 - Professional unions

The N.S.K.S. is a member of and accredited by the professional unions KTNO, BATC and NSVT and as an education and continuing education institute. Students who are qualified as therapists can join one of these unions. The N.S.K.S. offers no guarantee for acceptance.

Article 6 - Dojo etiquette

- Students have to be at the school in time so that all the general and personal preparations can be made before the lesson starts.
- When arriving late the student will have to enter the class quietly and take place in the back of the room. (When appropriate during a class)
- A respectful attitude is expected from students. Anyone disturbing the class will be asked to leave.
- During the meditation, entering is inappropriate. The student will have to wait in another room until the meditation is finished.
- Eating, drinking or smoking is not permitted in the dojo. Cell phones are not permitted either. Also, chewing bubble gum is not permitted in the dojo.
- Students have to take care of dressing appropriately: clean and well-kept (preferably black/white)
- After the lessons the rest area and dojo have to be left neat and clean. This means: clean what you have used, put back what you have taken, makes sure the mats in the dojo are aligned, and put the futons, pillows and blankets where they were. Students are also responsible for this.

Article 7 - Hygiene

During the lessons students will have to comply with general accepted norms of bodily hygiene. If the student is suffering from a contagious ailment (for example mildew on the feet) he or she will need to take the necessary precautions.

Article 8 - Personal data

The school provides for the protection of the personal data of it's students.

Dutch School for Classical Shiatsu

Regulations and Conditions for Students and Clients

Article 9 - Payments

The enrolment fee payment is made at entry to the course, workshop or education and any other activity. The enrolment fee will have to be received one month before the start of the concerned course. If the payment is not made on time the right to a place in the course will expire but the amount due will remain. Cancelling is possible up to two months prior to the start of the course. Enrolment fee is non-refundable. If the cancellation is not made on time the amount due will remain and the right to restitution will expire.

- Full payment of the tuition for all the courses, seminars, exams and education must be made one month prior to the start of the concerned course. An exception to this is the Lunteren Seminar which is held in July of each year.
- Payment of the enrolment fee of € 195,- for the Lunteren Seminar must be made at the end of the year prior to the year in which the Seminar will be attended. The remainder of the amount, € 450, has to be paid no later than the end of March prior to the seminar.
- Enrolment fee is deterrent for all courses, seminars and diploma course. After payment of the enrolment fee (€300,- for the diploma course per year) a place in the education will be reserved.
- There is a discount of €45,- applicable to the tuition of the education if payment is made at once.
- A payment arrangement can be obtained if requested at the secretary's office, ample time in advance. The tuition has to be paid no later than three months after the start of the education. The enrolment fee will then amount to € 390,-. When the student wants to board the education after it is started, the full tuition will be due to the N.S.K.S.
- At late payment or non-payment, the school reserves the rights to deny the student access to the school.
- Diagnose evenings can be paid via bank account or cash at the secretary's office per evening or per 5 evenings.
- Attending an extra weekend costs € 130,-.
- There is no possibility to make payments at the school. Payments are made in cash at the secretary's office or via the bank.
- All costs made while collecting payments in arrears, legal as well as administrative, are liable for the expense of the student.

Article 10 - Restitution of amounts

Restitution of the tuition is only made in the case of a timely cancelation or a cancelation due to an illness in which case a medical declaration is mandatory.

- In some cases, for example in the case of a prolonged illness, restitution of tuition of lesson weekends can be made, with deduction of the enrolment fee, the amount of weekends attended if any and € 50,- administration costs. This is only possible after submitting a medical declaration delivered by a physician or specialist.
- The school can not be held accountable for the costs made in acquiring a written declaration from a physician.
- In all cases, no restitution of paid tuition will be made if the cancelation is made within 4 weeks before the start of the course, seminar or education.
- For the Lunteren Seminar no restitution of enrolment fee is applicable. Furthermore, no restitution of paid tuition (including enrolment fee) will be made if the cancelations is received within 12 weeks before the start of the Lunteren seminar. Restitution is only possible after submitting a medical declaration delivered by a physician or specialist.
- For basic courses no restitution is applicable if the cancelation is made within 2 weeks before the start of the course. At submission of a physician's declaration restitution of tuition is possible with deduction of the enrolment fee.
- Restitution of tuition for a diagnose evening or weekend is only possible if the student cancels at least one week in advance.
- In cases where the student is denied access to the school by the management no restitution of already paid tuition will be made.
- Provision of medical reasons submitted after consultation via doctor or specialist is not the responsibility of the school and the expense is entirely the liability of the student.

Article 11 - Enrolment

By fully filling in the enrolment form, the student agrees unconditionally to accept the General Conditions of the N.S.K.S. even if this is submitted online.

Article 12 - Guidelines Practice

a. Rates: guidelines for the practice for students and shiatsu therapists. Payments for Shiatsu consultation:

- 1st year: minimal €10,- per hour (friends and family free of charge)
- 2nd year: minimal € 15 per hour
- 3rd year: minimal € 25 per hour
- 4th year: minimal € 35 per hour

Consultations with own clients at Alan Nash

Every student or therapist can book a consult with Alan Nash, with a patient with whom they themselves are not able to proceed further therapeutically.

b. Materials

Demands made to the brochures of the student:

mention the school you're connected to and the year of the professional education you're currently attending. After completing the education you can mention that you are a therapist if all the necessary requirements are met.

Graduated students

Dutch School for Classical Shiatsu Regulations and Conditions for Students and Clients

After obtaining the therapists diploma, the name and phone number of the therapist will be inserted in the brochure of the professional union and the website www.shiatsudutch.com of the N.S.K.S., if so desired. It is mandatory to take part in annual refresher courses in the form of seminars, diagnose evenings etc. The N.S.K.S. requests it's students to do their utmost in order to deepen their understanding of the eastern medical science Shiatsu. Technique, practical knowledge and experience are very significant and mandatory to remain mentioned in the brochure and on the website.

c. Responsibility:
The school is not accountable for students who exercise their practice without holding themselves to the guidelines prescribed by the N.S.K.S.

Article 13 - Ownership rights

- Students are not permitted to make photos or videos for private use or publication without authorization of the management.
- Students are not permitted to use the school as a recruiting ground for clients and / or students for their own practice and / or courses.

Article 14 - Providing (basic) courses, demonstrations and Do-In

- Students can only provide courses or demonstrations in name of the N.S.K.S. if they are given permission to do so by the management of the school. If this is done without permission the N.S.K.S. is forced to take legal action.
- Students who provide demonstrations in name of the school, in any form, will be supported by the management and should follow the rules of the management in order to guarantee the quality of the N.S.K.S. If students do not comply with this, they will have to distance themselves from the name of the N.S.K.S. and run the risk of being refused as students of the N.S.K.S.

Article 15 - Responsibility

- The school and it's teachers / assistants take no responsibility in sustained injury, if any, at the school. Studying at the N.S.K.S. is completely on the students own responsibility.
- The school takes no responsibility in theft of, damage to and or loss of personal property of students and visitors.

Article 16 - Other

- The management determines the dates and tariffs of all education activities. It holds the right to change these at any time.
- Students, who study at the N.S.K.S. and use the school, should hold themselves to the General Conditions.
- By signing the registration form, students declare themselves in unconditional agreement with the aforementioned conditions.
- Dutch law is applicable to all offers and services of the N.S.K.S